**Activity 2B-Unit 1**

**Student A: You are the manager of a software company. Exchange the information with your new employee about some ethical principles.**

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| * **Student A** | * **Student B** |
| Welcome the new employee | Say greeting |
| Tell the principle 1 (do not read other’s email) | Agree and ask for principle 2 |
| Tell the principle 2 (respect colleagues) | Agree and ask for principle 3 |
| Tell the principle 3 (obey the law) | Ask the manager what will happen if you violate the law. |
| Answer the question (the employee will be fired) | Agree and ask for principle 4 |
| Tell the principle 4 (do not copy others’ work) | Ask the manager what will happen if you duplicate others’ work |
| Answer the question (the employee will be sued) and ask the employee if he/she has other questions. | Say no. |

**Student B: You are a new employee of a software company. Exchange the information with your manager about some ethical principles.**

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| * **Student A** | * **Student B** |
| Welcome the new employee | Say greeting |
| Tell the principle 1 (do not read other’s email) | Agree and ask for principle 2 |
| Tell the principle 2 (respect colleagues) | Agree and ask for principle 3 |
| Tell the principle 3 (obey the law) | Ask the manager what will happen if you violate the law. |
| Answer the question (the employee will be fired) | Agree and ask for principle 4 |
| Tell the principle 4 (do not copy others’ work) | Ask the manager what will happen if you duplicate others’ work |
| Answer the question (the employee will be sued) and ask the employee if he/she has other questions. | Say no. |

**SAMPLE CONVERSATION:**

*B: Good morning. I am Nam. I am a new employee.*

*A: Good morning. My name is Tuan. How can I help you?*

*B: Can you tell me some ethical principles of our company, please?*

*A: Sure./ Absolutely yes.*

*B: What is the first principle?*

*A: First, do not read other’s email.*

*B: Yes. What about another principle?*

*A: Remember to respect other colleagues./ It’s very important to respect other colleagues.*

*B: Oh, I see. How about the next principle?*

*A: Well, you have to obey the law. This is a very important principle.*

*B: Mm, if I violate the law, what will happen?*

*A: If you violate the law, you will be fired immediately.*

*B: Can you tell me about the 4th principle?*

*A: You are not allowed to copy others’ work.*

*B: What will happen if I duplicate others’ work?*

*A: In this case, you will be sued. Do you have other questions?*

*B: No. Thank you very much for your useful information!*

*A: You’re welcome.*